

Reference : HUMAN RESOURCES
Section : WORK ENVIRONMENT
Title : SMOKE FREE WORKPLACE
Policy Number : 04-03-05
Issue Date : 05/13/2014
Revision Date :

I PURPOSE

To define the Authority's position on smoking in the workplace

II APPLICABILITY

This policy applies to all NFTA/NFT Metro employees, and all visitors to NFTA/NFT Metro properties.

III POLICY

Smoking is banned inside of all NFTA/NFT Metro buildings and facilities, including enclosed entrances and vestibules, and public means of transportation. In the interest of promoting a safe and healthy workplace, and to promote the health and safety of NFTA/NFT Metro employees, smoking is also prohibited inside of all NFTA/NFT Metro non-revenue vehicles.

As defined by the New York Public Health Law, smoking is, "the burning of a lighted cigar, cigarette, pipe, or other matter or substance which contains tobacco." The NFTA rules and regulations further defines smoking as the use of an electronic or battery operated device that is capable of delivering vapor or inhalation, with or without nicotine."

Employees who violate this policy will be subject to discipline, up to and including termination.

Revision dates: 7/20/07